

Retirement Services



Account Access

Stay connected to your retirement plan account



A more human resource.™

Retirement Plan

Your retirement plan can help you build a successful financial future. The plan offers flexible account access options that help you stay connected, manage your account, and make the most of your plan benefit so you can look to the future with confidence.

Phone: [1.800.mykplan](tel:1800mykplan) (695-7526)

You have secure access to your account through the automated Voice-Response System, and personal assistance through a Customer Service Representative.¹

Voice-Response System

- ▶ 24 hours a day, 7 days a week²
- ▶ Get account information
- ▶ Conduct transactions
- ▶ Request information and prospectuses

Customer Service Representative

- ▶ Available Monday – Friday 8am – 9pm EST
 - ▶ Get answers to your questions
 - ▶ Review account information
 - ▶ Request transactions
-

¹ Customer Service Representatives are employed by ADP Broker-Dealer, Inc., an affiliate of ADP, LLC, One ADP Boulevard, Roseland, NJ 07068. Member FINRA.

² Generally available 24 hours a day, 7 days a week except for periods of scheduled maintenance.

Online: www.mykplan.com

The web site combines instant access to your retirement plan account with the ability to make changes and perform transactions. This accurate, secure, timely and useful resource can help you make informed decisions about your retirement planning.

View your account at a glance	<ul style="list-style-type: none">▶ Retirement plan balance▶ Personal rate of return▶ Contribution rate and types▶ Optional elections▶ Investment allocation
Make changes and conduct transactions	<ul style="list-style-type: none">▶ Account elections▶ Loan and withdrawal requests (if available)▶ Transaction history▶ Balance transfers
Elect plan features	<ul style="list-style-type: none">▶ Save Smart[®], Automatic Account Rebalancing, Guided SavingsSM (if offered)
Get investment information	<ul style="list-style-type: none">▶ Performance▶ Fund summaries▶ Prospectuses
Access planning tools and calculators³	<ul style="list-style-type: none">▶ Quarterly newsletters▶ Planning calculators▶ Interactive watch & learn modules▶ Informational articles about investing and retirement planning
Manage your profile	<ul style="list-style-type: none">▶ Designate beneficiary(ies)▶ Update email, address, and personal information

You will need your User ID and password to access your account. If you lost or need to change your password, follow the prompts on the web to gain access to your account.

³ In making this interactive material available, ADP makes no recommendation regarding the appropriateness of any contribution amount or type, withdrawal or withdrawal rate, loan, or asset allocation.



A more human resource.™

ADP Retirement Services

71 Hanover Road
Florham Park, NJ 07932

Stay connected to your account and get there one step at a time.
www.mykplan.com • 1.800.mykplan (695-7526)

GuidedSavingsSM is a service mark of GuidedChoice Asset Management, Inc. ADP, LLC and its affiliates are not affiliated with GuidedChoice, nor do they endorse GuidedChoice services or products. Plans wishing to offer this participant advisory service may engage GuidedChoice to make available investment advisory and management services to plan participants.

ADP, LLC and its affiliates do not offer investment, tax or legal advice to individuals. Nothing contained in this communication is intended to be, nor should be construed as, particularized advice or a recommendation for a particular investment option or course of action, nor the sole authority on any regulation, law or ruling. Questions about how laws, regulations and guidance apply to your plan or account should be directed to your plan administrator or legal, tax or financial advisor.

ADP and the ADP logo are registered trademarks of ADP, LLC. ADP A more human resource. is a service mark of ADP, LLC. All other trademarks and service marks are the property of their respective owners.
99-0524-0417 Printed in USA © 2017 ADP, LLC. ALL RIGHTS RESERVED.



Mixed Sources
Product group from well-managed
forests, controlled sources and
recycled wood or fiber
www.fsc.org Cert no. SGS-COC-003959
© 1996 Forest Stewardship Council

